



Texas College Office of Financial Aid

Federal Direct Loan Requirements

If you would like to utilize a Federal Direct Loan you must complete the Entrance Loan Counseling and Master Promissory Note. These requirements may be completed by visiting www.studentloans.gov.

How to Complete Your Master Promissory Note:

1. From the StudentLoans.gov home page, click on the "Log In" button located in the "Manage My Direct Loans" box. The Log in page will appear.
2. Use of another person's FSA ID constitutes fraud. Use only your own FSA ID information.
3. Once logged in, click on the "Complete MPN" option located under the "Master Promissory Note" heading on the left menu bar. The Master Promissory Note (MPN) page will appear.
4. Select the type of loan you would like to receive.
5. Follow the instructions to complete, sign, and submit your MPN.

How to Complete Your Entrance Loan Counseling:

1. To complete entrance counseling for Direct Subsidized/Unsubsidized Loans and Direct PLUS Loans:
2. Log in into this Web site using your FSA ID
3. Use of another person's FSA ID constitutes fraud. Use only your own FSA ID information.
4. Select "Complete Counseling" found in the left navigation bar
5. Select "Entrance Counseling" under "Choose Counseling Type"
6. Select the school(s) you want to notify of counseling completion
7. Select "Student Type" (Undergraduate)