



Texas College Office of Financial Aid V4 Custom Verification (Notary) 2024-2025 Verification Worksheet

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed. **Submit this worksheet to:** Texas College 2404 North Grand Ave. Tyler, Texas 75702.

A. Student's Information (please print)

Student's Last Name	Student's First Name	Student's M.I.	Last 4 Digits of Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home or Cell Phone Number (include area code)			Student's ID Number (if known)

B. High School Completion Verification As per federal regulation, Texas College Office of Financial Aid must receive documentation of your high school diploma, recognized equivalent, or home-school credential. **Submit to the Texas College Office of Financial Aid, even if previously provided to another Texas College office/department (such as an admission office). Check the one blank applicable to the documentation you will be submitting with this completed worksheet:**

- Copy of student's high school diploma or final high school transcript showing the date the applicant completed secondary school.
- General Education Development certificate or official transcript indicating the student passed the exam
- Certificate recognized by the state as an equivalent to a diploma
- Academic transcript showing successful completion of at least a two-year program fully acceptable toward a bachelor's degree
- For a student who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- State-issued home-school certification credential.

C. Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at Texas College Office of Financial Aid to verify his or her identity by presenting a valid government- issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the following English or Spanish Statement:

Statement of Educational Purpose: I certify that I _____ am the individual signing this
(Print Student’s Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Texas College for 2024-2025.

(Student’s Signature)

(Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____

County of _____

On Date _____, before me, _____, personally
(Name of Public Notary)

appeared, _____ and proved to me on basis of satisfactory
(Type of unexpired government issued ID)

evidence of identification, _____

to be the above-name person who signed the foregoing instrument.

Witness my hand and official seal

Notary Signature

My commission expires on _____

D. Certifications and Signatures

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct.

The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

You should make a copy of this worksheet for your records.

Print Student’s Name

Final four digits of Student’s Social Security Number

Student’s Signature

Date